

Job Description

Job Title: Pediatric Physical Therapy Residency Program Director
FLSA: Exempt
Original Date: 3/2012
Last Revision:

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Job Summary: Provides proactive leadership and direction for the Pediatric Physical Therapy Residency Program. Leads and manages the program to ensure operating efficiencies and the provision of quality services for internal and external customers. Directs and coordinates all internal and external educational opportunities for the resident and addresses barriers as needed. Empowers the area managers, clinical faculty, and residents to ensure the delivery of high quality patient care, promote the investigation and application of new knowledge, and facilitate cooperative working relationships with other departments and members of the Medical Center, community, region.

Education / Experience:

- B.S., M.S., or D.PT, degree from accredited physical or occupational therapy program
- Demonstrated leadership/management experience required
- Five years progressive experience in therapy management preferred

Reports To: Administrative Director, Rehabilitation Services

Licensure, Certification and / or Registration:

Current licensure in the state of North Carolina

CPR certification in Basic Life Support, Level C

ABPTS Certification in Pediatrics or demonstrates qualifications through development of a professional portfolio

Essential Functions:

1. Adheres to the general hospital standards to promote a cooperative work environment by utilizing communication skills, interpersonal relationships and team building. Includes following medical center and departmental policies and procedures, contributing to the overall quality of services, and assuming responsibility for keeping informed about changes in policies and procedures.
2. Coordinates educational and mentoring experience for physical therapy residents to ensure that all program goals and objectives are successfully achieved.
3. Supervises and mentors resident in collaboration with clinical faculty and Pediatric Therapy Manager to facilitate and reinforce learning. Includes selecting, supervising, and evaluating performance of residents; performs performance evaluation and provides ongoing feedback during one-on-one sessions in collaboration with the clinical and academic faculty team; collaborates on goal development, clinical competency assessment; teaching, coaching, and evaluating residents to improve performance; encourages and provides direction for resident participation in continuing education; and utilizes the disciplinary process to amend behavior when necessary
4. Collaborates with clinical faculty and Pediatric Therapy Manger to schedule clinical, clinical instruction

This job description is an overall statement of responsibilities of this position. The incumbent may be requested to perform other related duties other than those described herein.

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and mentoring time for residents.

5. Coordinates and maintains schedule for all didactic training experiences to ensure that the resident and programs goals are met by year end.
6. Fosters collegiality, teamwork, and appropriate integration of services across departments to promote a harmonious work environment.
7. Participates in Quality, Strategic, and Operational Planning to ensure the ongoing evaluation of the program and to address opportunities for improvement on a regular basis.
8. Ensures age/developmentally appropriate patient care is provided in accordance with Age-Specific Care Guidelines for the specific age groups served. Demonstrates knowledge of age-specific patient care factors in the Age-Specific Care Guidelines; integrates age-specific care knowledge in assessing patient needs and in planning, prioritizing, delivering, and documenting patient care; communicates information, education, and patient needs sensitive to age and developmental level of the individual patient/family; maintains competence related to age-specific patient care

Assumes responsibility for obtaining and maintaining APTA credentialing status. This includes overseeing documentation of program requirements; updating and submitting required documentation and payment for renewal; updating APTA annually of faculty and facility changes.

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Physical Requirements:

Amount of time spent performing the following activities:

0%	35%	65%		Activity
to	to	to	N/A	
35%	65%	100%		
X				Standing
	X			Walking
		X		Sitting
	X			Bending
X				Reaching with arms
		X		Finger and hand dexterity
		X		Talking
		X		Hearing
		X		Seeing
				Lifting, carrying, pushing and or pulling:
	X			20 lbs. maximum
X				50 lbs. maximum
			X	100 lbs. maximum

Work Environment:

- Subject to stressful conditions
- Moderate noise environment
- Clean, well-lit comfortable climate; however, occasional conditions with high moisture content
- Occasionally handles emergency or crises situations
- Subjected to long, irregular hours
- Some travel required
- Exposure (limited) to electro-mechanical hazards

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